

RESOLUTION NO. 2001-70

A RESOLUTION OF THE COUNTY COUNCIL OF VOLUSIA COUNTY, FLORIDA CREATING THE VOLUSIA ECHO ADVISORY COMMITTEE IN COMPLIANCE WITH RESOLUTION NO. 2000-156; OUTLINING THE PURPOSES OF THE COMMITTEE; PROVIDING FOR MEMBERSHIP, TERMS OF ADVISORY COMMITTEE MEMBERS, AND FILLING OF VACANCIES; PROVIDING FOR AN ORIENTATION AND GOAL SETTING; ESTABLISHING RESTRICTIONS ON MEMBERSHIP; APPLYING A CODE OF ETHICS; ESTABLISHING REQUIREMENTS FOR MEETINGS, OFFICERS, BY-LAWS, AND ADMINISTRATIVE SUPPORT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the voters of Volusia County overwhelmingly approved the Volusia ECHO ballot initiative, as outlined in Resolution 2000-156, and affirmed their desire to have a long-term development program that funds projects that enhance the quality of life in Volusia County by ensuring the availability of environmental, cultural, historical, and outdoor recreational opportunities, and

WHEREAS, Resolution 2000-156 sets forth objectives, criteria and procedures for implementation of the Volusia ECHO Program and requires in Section IX the creation of a committee to oversee review of applications for and make recommendations on applications to the County Council, and

WHEREAS, the Volusia ECHO Program will provide grants-in-aid to not-for-profits, municipalities, and County departments and there is a need for a committee of interested people that will review applications for grants in aid and make objective recommendations to the County Council, and

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF VOLUSIA COUNTY, AS FOLLOWS:

SECTION I CREATION OF THE VOLUSIA ECHO ADVISORY COMMITTEE

There is hereby created and established the Volusia ECHO Advisory Committee, (hereinafter "Committee") which shall be appointed by the County Council.

SECTION II PURPOSE

The following are the stated purposes of the Committee:

- a. To oversee review of the applications from not-for-profits, municipalities and County departments (hereinafter "entities") for grants in aid of projects and to

ensure that such requests meet the objectives, criteria, procedures and guidelines of the Volusia ECHO Program;

- b. To make recommendations on awarding of grants in aid by the County Council to eligible entities through the Program;
- c. To periodically review the criteria, procedures and guidelines of the Volusia ECHO Program as established by the County Council and to make recommendations for modification;
- d. To promote a fair and objective distribution of Volusia ECHO Program proceeds to eligible and viable entities;
- e. To encourage financially responsible investments in ECHO opportunities for the advancement of the quality of life of Volusia's residents and visitors;
- f. To review and/or assess the ECHO needs of the Volusia County community and make recommendations on how the Volusia ECHO Program can best address them.

SECTION III MEMBERSHIP

The County Council shall appoint 9 registered electors as members of the Committee, who shall be nominated as follows:

- a. One elector residing in a Council District as nominated by the District Council member.
- b. Two electors residing in the County nominated by each at-large Council member; one elector from the West side of the County and one elector from the East side of the County.

Committee members shall remain in office only so long as they are qualified registered electors and residents of the County Council District, as to those nominated pursuant to Subsection a above, or residents of the County, as to those nominated pursuant to subsection b above.

SECTION IV TERMS OF COMMITTEE MEMBERS

Members of the Committee shall be appointed to serve at the pleasure of the County Council for two (2) year terms expiring on March 31 of odd numbered years or until their successors are duly appointed and qualified if that be later. No member shall serve more than three (3) consecutive two (2) year terms. A member may be reappointed after a minimum of a one (1) year break of service on the Committee.

SECTION V ORIENTATION

The County Manager or designee will conduct a Committee orientation in the first quarter of the year in which appointments are to be made. The orientation will acquaint Committee members with parliamentary procedures, sunshine law, public records law, appropriate program resolutions and policies, and county personnel that will be assigned to the Committee.

SECTION VI GOAL SETTING

The Committee shall conduct an annual goal setting session where it will outline its work-plan for the year. The Committee will make an annual report to the County Council on accomplishment of the Committee's work-plan.

SECTION VII VACANCIES

Any vacancies of the Committee shall be filled by appointment of the County Council in a manner consistent with other provisions of this resolution.

SECTION VIII MEMBERSHIP RESTRICTIONS

No Committee member who is a board member, officer, employee, consultant, advisor or has a contractual or beneficial relationship with any entity that is an applicant for or grantee of funds from the Volusia ECHO Program shall participate in consideration of or vote on any matter concerning that entity.

SECTION IX CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES

The members of the Volusia ECHO Advisory Committee shall comply with the financial disclosure requirements and all of the provisions of the Code of Ethics for Public Officers and Employees pursuant to Chapter 112, Part III, Florida Statutes.

SECTION X MEETINGS, OFFICERS AND ADMINISTRATIVE SUPPORT

- A. The Committee will meet at least quarterly, but not more than six (6) times annually, unless otherwise needed, in order to accomplish those issues outlined in its County Council approved work-plan. Meetings may be called by the Chair of the Committee or the County Manager or designee.
- B. The Committee shall annually elect by a majority vote a Chair and Vice-Chair. No Committee member may serve more than two (2) consecutive years as Chair or Vice-Chair.
- C. The County Manager shall assign personnel appropriate to provide administrative support to the Committee including staff processing and analysis of applications, and preparation and retention of Committee records including notices, agendas, minutes and correspondence to the County Council in accordance with the Florida public records law.

SECTION XI PROHIBITIONS

At other than Committee meetings, the Committee and each member thereof are prohibited from soliciting applications or otherwise engaging in contact with people or other entities who may be considered under the Volusia ECHO Program. The responsibility for publicizing the Program and soliciting and reviewing applications is the sole responsibility of the County Manager or designee. Members of the Committee are prohibited from representing the Volusia ECHO Program or County interests to any public or private support entity including the State of Florida and the United States of America unless otherwise directed by the County Council or County Manager or designee.

This Resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING OF THE VOLUSIA COUNTY COUNCIL AS DULY ASSEMBLED IN THE COUNTY COUNCIL CHAMBERS IN THOMAS C. KELLY ADMINISTRATION CENTER, DELAND, FLORIDA, THIS 5TH DAY OF APRIL, 2001.

COUNTY COUNCIL
VOLUSIA COUNTY, FLORIDA

CHAIR

ATTEST:
